

REGULAR MEETING OF THE CARO CITY COUNCIL
June 15, 2026, 6:30 P.M.
Council Chambers, 317 S. State St., Caro, MI 48723

Mayor Karen Snider called the regular meeting of the City Council to order on June 15, 2026, at 6:31 p.m. in the Council Chambers.

Present: Mayor Karen Snider, City Council: Emily Campbell, Charlotte Kish, Doreen Oedy, Heidi Parker, John Riley and Jill White.

Absent: None

Others: Scott Czasak – City Manager, Jana Brown – Deputy City Clerk, Tammy Ries – City Treasurer, and other guests.

AGENDA APPROVAL

26-M-121

Motion by Parker, seconded by Campbell to approve the agenda.
Motion Carried.

PUBLIC COMMENTS – AGENDA ITEMS ONLY - None

PRESENTATION:

1. Well Drilling Update and Change Order Request – Mark Sweatman, WSP & Mike Carpenter, ROWE Engineering

COMMUNICATION:

1. Planning Commission Meeting Minutes – June 9, 2026
2. Time Capsule Opening – Old Methodist Church
3. Lion Drinking Fountain Ownership Letter

CONSENT AGENDA:

1. Regular Council Meeting Minutes – June 1, 2026 (amended to correct meeting date)
2. Committee of the Whole Meeting Minutes – June 8, 2026
3. Invoices
4. Department Reports
 - A. Police Report – Chief Brian Newcomb –
Chief Newcomb explained the patrol vehicle lease.
 - B. Fire Report – Chief Randall Heckroth – No report.
 - C. Code Enforcement Report – Chris Drake
 - Councilor Oedy requested the old Tubby's and AT&T buildings be checked.
 - Councilor White inquired about LJ's Garage.
 - Councilor Campbell questioned how long between a door hanger being left at a property and the property being mowed. Chris Drake responded 24-48 hours.

26-M-122

**Motion by Kish, seconded by Campbell to approve the consent agenda, with the change of date on Clerk minutes, including invoices.
Motion Carried.**

REGULAR AGENDA:

1. Van Geisen Road Property – Purchase Agreement

26-M-123

Motion by Parker, seconded by Oedy to accept the Purchase Agreement for Parcel Number 050-500-242-2000-00 from Michigan Housing Partnership LLC for a purchase price of \$87,500.00 and authorize the City Manager to sign the agreement.

**Roll call vote: Campbell – yes, Kish – yes, Oedy – yes, Parker – yes, Riley – yes, White – yes, Mayor Snider – yes.
Motion Carried.**

2. Well #10 Drilling Change Order #1

26-M-124

Motion by White, seconded by Parker to agree to Change Order #1 from Northern Well and Pump for \$27,363.00 and to Change Order #2 from WSP for \$17,920.00, authorize the City Manager to sign all necessary documents, and order the City Treasurer to adjust the Fiscal Year 2026/2027 budget to account for the increased costs.

**Roll call vote: Kish – yes, Oedy – yes, Parker – yes, Riley – yes, White – yes, Campbell – yes, Mayor Snider – yes.
Motion Carried.**

3. 2026 EDC Allocation Request

26-M-125

**Motion by Riley, seconded by Oedy to pay the 2026 Tuscola County EDC allocation request of \$8,000.00.
Motion Carried.**

4. Resolution No. 2026-07, Setting Administrative Fee Schedules for FY 2026-2027

26-M-126

Motion by Kish, seconded by Campbell to postpone until schedule is clarified.

**Roll call vote: Oedy – yes, Parker – yes, Riley – yes, White – yes, Campbell – yes, Kish – yes, Mayor Snider – yes.
Motion Carried.**

Special meeting scheduled for June 18, 2026 at 5:00.

5. Resolution No. 2026-08, Participation in CLEMIS Interlocal Agreement

26-M-127

Motion by Parker, seconded by Riley to approve Resolution No. 2026-08 Participation in CLEMIS Authority Interlocal Agreement.

Roll call vote: Parker – yes, Riley – yes, White – yes, Campbell – yes, Kish – yes, Oedy – yes, Mayor Snider – yes.

Motion Carried.

6. Resolution No. 2026-09, Resolution Establishing Election Commission & Approve Election Inspector Pay, Primary Election August 4, 2026

26-M-128

Motion by Kish, seconded by Riley to approve the Resolution Establishing Election Commission for the City of Caro, Resolution No. 2026-09 and authorize the appointment of Councilor Emily Campbell as the city official, and Tammy Ries as the qualified elector with no per diem pay to the Election Commission, and to pay \$17.00 per hour for Election Inspector, \$20.00 per hour for Precinct Chairperson, \$50.00 for attending necessary training.

Roll call vote: Riley – yes, White – yes, Campbell – yes, Kish – yes, Oedy – yes, Parker – yes, Mayor Snider – yes.

Motion Carried.

7. City Dump Additional Hours

26-M-129

Motion by Riley, seconded by White to amend the Brush Policy to change the available hours of the Weeden Road dump to 9:00 a.m. until 1:00 p.m. on the first and third Saturdays of the month.

Motion Carried.

8. Resolution No. 2026-10 - FY 2025-2026 Budget Adjustments

26-M-130

Motion by Riley, seconded by Oedy to adopt Resolution 2026-10 making final amendments to the Fiscal Year 2025-2026 budget.

Roll call vote: White – yes, Campbell – yes, Kish – yes, Oedy – yes, Parker – yes, Riley – yes, Mayor Snider – yes.

Motion Carried.

9. FY 2025-2026 - Ongoing Projects Budget Adjustments

26-M-131

Motion by Parker, seconded by Campbell to adjust the Fiscal Year 2026/2027 budget to allow for unspent funds from the Fiscal Year 2025/2026 budget for Norman Street, Well #9 and #10 drilling and sidewalk projects to be transferred to the Fiscal Year 2026/2027 budget.

Motion Carried.

10. Investment Maturing #1

26-M-132

Motion by Kish, seconded by Oedy to move the CD to Northstar Bank in the amount of \$264,224.43 for 1 year at 3.80%.

Motion Carried.

ITEMS POSTPONED: None

COMMITTEE/LIAISON POSITION REPORTS:

1. Economic Development Corporation (Mayor Snider) Executive Director, Alisha Proctor, gave an update.
2. Chamber of Commerce (Manager) - America 250 Celebration is July 4th, Reading of the Declaration of Independence is July 8th and the Chamburger Golf Outing is August 7th.
3. Downtown Development Authority (Kish) – Update of the employment agreement for DDA Director and approved bike rack replacement (insurance claim). Approved a Market Place Michigan Department of Agriculture and Rural Development Grant.
4. Fair Board (Oedy)- Fair will be July 26th-August 1st. Grandstand renovations are almost complete. A special plaque will be placed in honor of Peggy Woodard.
5. Parks & Recreation (White) - Meeting tomorrow, Movie in the Park was done in conjunction with Cars & Crafts.
6. Planning Commission (Campbell) - Discussed three proposed ordinances and decided they would be forwarded to council.
7. Tuscola County Board of Commissioners (Parker) SAFEbuilt new building inspector is Darrell Hunt. Sheriff Robinson requested a new drone to replace one damaged beyond repair.
8. Zoning Board of Appeals (Mayor Snider)

MAYOR'S REPORT – Written report submitted.

MANAGER REPORT – Written report submitted. Sidewalk project inspections will be conducted this week. Paperwork was signed last week for the \$1.5 million CDBG grant.

CLERK'S REPORT – Written report submitted. Public Accuracy Testing will be held on July 10th, not July 15th.

TREASURER'S REPORT – Written report submitted

ADDITIONAL PUBLIC COMMENTS

Bob Smith commented on dog enforcement and mowing ordinances.

Bob Catherwood commented on the animal ordinance proposal, speeding near the M-81 and VanGiesen Rd intersection and police presence in Williamsburg Subdivision.

Kris Zachman expressed desire to have weeds and brush piles included in an ordinance.

Mark Putnam commented on the issue with potholes and patches on the access drive to Starbucks. He would like council to exercise their authority to have the city attorney address the issues.

CLOSED SESSION

Closed Session pursuant to Section 8 of the Open Meetings Act –

“To consider the dismissal, suspension, or disciplining of, or to hear complaints or charges brought against, or to consider a periodic personnel evaluation of, a public officer, employee, staff member, or individual agent.”

26-M-133

Motion by Parker, seconded by White to enter closed session pursuant to Section 8 of the Open Meetings Act – “To consider the dismissal, suspension, or disciplining of, or to hear complaints or charges brought against, or to consider a periodic personnel evaluation of, a public officer, employee, staff member, or individual agent.” and that the City Manager be permitted to attend the closed session to provide information and assistance as requested by Council.

Roll call vote: Campbell – yes, Kish – yes, Oedy – yes, Parker – yes, Riley – yes, White – yes, Mayor Snider – yes.

Motion Carried.

26-M-134

Motion by Kish seconded by Parker to return to open session at 9:13 p.m.

Motion Carried.

26-M-135

Motion by Riley, seconded by Campbell to accept the closed session minutes as presented in closed session.

Motion Carried.

26-M-136

Motion by Kish, seconded by Campbell, to instruct the City Manager to take the actions that were disclosed in closed session.

Motion Carried.

ADJOURN

26-M-137

**Motion by Oedy, seconded by Riley to adjourn the meeting at 9:15 p.m.
Motion Carried.**

**Jana Brown
Deputy City Clerk**

**Karen Snider
Mayor/Presiding Officer**